

SUMMARY OF PROPOSED REGULATION AMENDMENT

FSU-2.015 Procurement and Purchasing

The proposed regulation amendment makes the following changes:

-Paragraph (5) (c). FSU Facilities Department delegated procurement authority clarification needed. Change from “purchases” by the Facilities Department to “construction and construction related” purchases by the Facilities Department as commodities/services purchases are specifically delegated to the Chief Procurement Officer under (6) (c).

- Paragraph (6) (e). Clarification that essentially any contract entered into after a public and open competitive solicitation is available for University use including cooperatives and consortia in accordance with BOG Reg 18.001 (1)(c).

-Paragraph (7) (c). Clarification of official timepiece for competitive solicitations when using an electronic sourcing solution.

-Paragraph (7) (i). Removed reference to including the number of points awarded when referring to the Competitive Solicitation Tabulation Sheet. Point scoring refers to Requests for Proposals (RFPs). We replaced RFPs with the Invitation to Negotiate (ITN) process which does not utilize points for the award.

-Paragraph (9) (d) 8. Added “except for media placement services” when referring to Advertising as a competitive solicitation exemption IAW BOG Reg 18.001 (6) (d) 11.

-Paragraph (9) (d) 14 and 15. Deleted references to extensions and renewals of existing contracts IAW BOG Reg 18.001 (6) (d).

-Paragraph (12) (b) 1 and 2. Changed language to match BOG Reg 18.003 as it pertains to the payment of a performance bond or security.

-Paragraph (13) (c). Specified that a contract extension is limited to up to 12 months or until completion of the competitive solicitation and award or protest, whichever is longer IAW BOG Reg 18.001 (1)(h).

-Paragraph (13) (d). Added, “Renewal(s) of a contract may not exceed 5 years or twice the term of the original contract, whichever is longer. This provision is not intended to apply

retroactively; existing contracts entered into prior to January 1, 2017, including any specified renewal period(s) may continue in accordance with existing contract terms.” IAW BOG Reg 18.001 (1) (i).

-Paragraph (16). Added a statement referring to BOG Reg 18.002 and removed all other language from this section as it is verbatim from BOG Reg 18.002. Also BOG Reg 18.002 (1) indicates the procedures set forth therein are “the exclusive set of procedures applicable to all such protests.”

-Changed all references from Vendor to Supplier.

-Formatting, typo corrections, and paragraph renumbering changes included for clarity and readability; however, these changes are not denoted as marked-up changes for simplicity sake, so please use the attached version when creating the new FSU Reg 2.015.

AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION

The authority for the proposed regulation is as follows: Florida Board of Governors Regulation 1.001(7), 18.001, Florida Board of Governors Regulation Procedure July 21, 2005.

UNIVERSITY OFFICIAL INITIATING THE REGULATION

Ian R. Robbins, Chief Procurement Officer, Department of Finance and Administration.

PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

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